

14TH ANNUAL BOSTON VEGETARIAN FOOD FESTIVAL APPLICATION FORM

SAT. OCT 31 10 AM - 6 PM & SUN. NOV 1 10 AM - 4 PM, 2009 - SETUP AT 7:30 AM AT THE REGGIE LEWIS CENTER

Yes! I want to participate in the Boston Vegetarian Food Festival as indicated below:

- Principal Sponsor \$1,800 (\$1,500 early registration by 8/07/09*)
- Major Sponsor \$975 (\$825 early registration by 8/07/09*)
- Sponsor \$600** (\$525** early registration by 8/07/09*)
- Exhibitor / Restaurant \$375** (\$300** early registration by 8/07/09*)
- I need a referral to a marketing agency to provide staffing for my exhibit booth. I will pay them directly.
- Cottage Business Exhibitor – contact us**
- Program Ad ___ \$75 (business card size) ___ \$150 (double business card size) Space available basis
- Distribution of Product Samples – Call for details

* If reply form with full payment is postmarked by 8/07/09

** Indicates that the amount does not include fees for electrical outlets or Boston Temporary Food Service Permit, if needed

Business name _____ Contact person _____

Street address _____

City/Town _____ State _____ Zip _____

Telephone # _____ Fax # _____

E-mail _____ Website _____

Describe **food** items to be sold or sampled (Boston Temp. Food Permit required) _____

Describe **non-food** products or services to be promoted _____

List **electrical equipment** you will bring & **total watts required** (needed to lay wiring to booth) _____

Food Guidelines: All products must be dairy-free and egg-free vegetarian. This means no meat, poultry, fish, eggs, dairy, animal parts, or byproducts. This also means no animal derivatives such as broth, gelatin, rennet, lard, tallow, and no dairy derivatives such as whey or casein. Honey is acceptable as an ingredient, but not as the sole or primary ingredient, and no honey is most desirable. Any food items that do not adhere to these guidelines will be removed from display, sale, and sampling. Ingredients should be listed on the package or on the display. Foods without artificial additives are most desirable. Printed materials, including displays, handouts, and recipes, may not promote foods that are non-vegetarian. (It is acceptable to mention dairy and egg ingredients in printed materials.)

Non-food Guidelines: All non-food items must not have been tested on animals, and must be free of leather, fur, wool, gelatin and any animal slaughter derivatives or animal products.

Note: Printed materials, including displays, handouts, and recipes, may not promote foods that do not meet these guidelines.

Note: The Boston Vegetarian Food Festival reserves the right to decline any application at our discretion.

We will provide:

- Table(s) and two chairs
- Area trash barrels and periodic trash collection
- Area security personnel. Protection of exhibitor's property shall be the sole responsibility of the exhibitor.

Exhibitors will need to provide their own:

- Sanitary serving gloves, napkins, plates, serving utensils, sampling cups, sampling toothpicks, etc., if needed
- Table coverings
- Banner support (Supplied for sponsors) Max. height 8', one-sided banner

Electrical - \$30 up to 500 Watts, \$60 up to 1500W, \$120 up to 3000W. Call if over 3000 W. \$ _____ (Wattage needs in excess of those noted here will not be available.)

City of Boston Temporary Food Service Permit (required if you are sampling or selling food) \$ 35 (if applicable)

We will handle getting this for you.

Add \$10 handling if shipping product. Sponsor / Exhibitor fee \$ _____ Add \$10 handling if shipping product.

Call us for fee for overnight refrigeration. Payment due \$ _____ Call for fee for overnight refrigeration

I certify that I have read the online **Exhibitor Information and Regulations Governing Exhibitors**, and agree to all terms and guidelines specified therein:

Signature Name & Title (please print) Date

Feel free to call 617-424-8846 with questions. Thank you for your interest in the Boston Vegetarian Food Festival!

Please mail:

- this Application Form
- the City of Boston Temporary Food Service Application (print from www.BostonVeg.org/foodfest/letter.html), if applicable, and
- a check (US currency only) for all amounts due, made out to the Boston Vegetarian Food Festival to:

Boston Vegetarian Food Festival | 24 Dartmouth Street | Boston, MA 02116